

Business for Good Growth & Resilience Programme

Application Form

The Business for Good Growth & Resilience Programme will run in partnership with the School for Social Entrepreneurs (SSE) and Co-operatives UK. The programme is funded by the UK Government through the UK Shared Prosperity Fund.

We know you may not have everything in place yet. Please try to answer all the questions as fully as possible. If you don't know something, please say this or write "N/A" rather than leaving blank.

Feel free to contact us to ask questions at alex.vanparijs@sse.org.uk

This form should be completed in the name of the lead applicant, who will be the person who will attend the interview and the programme.

The closing deadline for applications is 12PM, Friday 19th of April 2024 (19/04/2024)

Support with completing your application form:

- **Guidance:** Please carefully read the Application Guidance.
- **Questions:** There is a downloadable set of application questions on our website, with space for you to plan your answers and share these with others in your organisation. You will then need to copy your answers to this online form.
- **Helpdesk:** Ask questions and get advice on completing your application at alex.vanparijs@sse.org.uk
- **One-to-one support:** If you have difficulty filling in forms because of dyslexia, language or disability, or need one-to-one advice about applying, we have a limited number of one-to-one sessions available. Please contact the helpdesk if you need to access these.

Data protection

The School for Social Entrepreneurs ("SSE") is committed to protecting your personal information and acting in line with your rights under data protection laws and will treat all data in accordance with our Data Protection Policy.

To process your application, SSE will collect and use personal information provided by you in this form or separately, or which we otherwise lawfully obtain about you. We may use this information to;

- process your application and manage the selection process for this programme
- conduct due diligence on you and your organisation
- contact you about your application for this programme by phone or email

If your application is successful, we may also use your information for:

- managing your participation in the Programme
- sharing and promoting your story and the story of your community business
- other lawful reasons

We may share your information with our funders and partners. They will also only use your information for the reasons above.

Further details, including how we share your information and your rights relating to our use of your information, can be found under our Data Protection Notice, a copy of which is available here: <https://www.the-sse.org/your-data>

In proceeding with your application you agree to us processing your application in accordance with our data protection policy.

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Throughout this form a * indicates a required field.

You can save your application to return to later. Please save the URL link provided when you click save for later.

Important: The form has an auto-refresh after 24 minutes and any unsaved data will be lost. Please press 'save for later' at the bottom of each page regularly to ensure your form saves. Once you have filled in your email address below and pressed 'save for later' you will receive a URL to save.

A: Your details

A1. Name*

A2. What is your preferred name, if different from the above?

A3. What are your preferred pronouns?*

A4. What is the name of your organisation?*

A5. What is your role in your organisation?

A6. Email address*

A7. Your mobile phone number (or other phone number if no mobile)*

#####

A8. Your birth date - We need this for ID check purposes only.*

DD/MM/YYYY



A9. We want our programme to be as accessible as possible.

If you feel you would require reasonable adjustments prior or in order to participate in an SSE programme due to a disability, caring responsibilities or any other reason, please give details below or contact us by phone or email to discuss further.

A10. Please confirm you will be the lead participant and will commit to attending at least 80% of the learning programme*

Yes No

A11. Please confirm that you are at least the age of 16 and resident and eligible to work in the UK*

Yes No

A12. Have you or anyone else in your organisation previously applied to SSE or Co-operatives UK?*

Yes No

A13. Do you work for or are you connected (financially or by family) to anyone who is employed by or is a board member of SSE or Co-operatives UK?*

Yes No

A14. How did you hear about this programme?*

Please select



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B: Your organisation

B1. Have you already established an organisation, e.g adopted a constitution or registered a company / charity / co-operative?*

Answering 'no' to this question will prevent some questions from appearing. Do not be alarmed, this is by design. Please fill out the questions presented by the form.

Yes No

B4. Which Local Authority area is your organisation in?*

Please note that your organisation needs to be based in West-Yorkshire to be eligible for this programme

Please select



B8. What sector does your organisation operate in?

Please select



B10. Please provide your organisation or project's details, web and social media accounts.

Phone number*

####

Email address*

Website (if applicable)

Twitter (if applicable)

Instagram (if applicable)

Facebook (if applicable)

B11. Does your organisation work with children, young people or adults in a vulnerable situation? If yes, please attach a copy of your Safeguarding Policy, if you have one.*

Yes No

B12. Does your organisation have an Equalities and Diversity Policy or equivalent?*

Yes No

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C: More about your organisation

C1. What is the main focus area of your organisation?*

Please select



What is the secondary focus area of your organisation?

Please select



C2. Who are your primary users, beneficiaries or members?*

Please select



People: How many people, including yourself, are involved in your organisation as staff, board members or volunteers?*

C3. Staff: Approximately how many staff or worker members (full time equivalent) are paid to work for your organisation?*

(We just need a number, you don't have to work out full time equivalent numbers)

C4. Volunteers: Approximately how many volunteers are involved in your organisation?*

(A broad idea is fine. Include board members who actively volunteer)

C5. Beneficiaries or members: Approximately how many people have benefitted from your activities, or used your services or products in the last year?*

(A broad idea is fine, you don't need to count them!)

C6. If you are a co-operative, how many members does your co-op have?

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D: Your Finances

D1. Income in the last financial year: What was your organisation's income in your last financial year?*

D2. Expenditure in the last financial year: What was your organisation's expenditure in your last financial year?*

D3. Tell us a bit more about your last financial year. Please provide some information about where your income has come from - eg grants, sales, contracts etc. Anything else that would help us to understand your finances.*

You can upload a separate document if that is easier. If you are uploading the document, just write "uploaded" here.

D4. This financial year: Please tell us if you are expecting your income to be higher or lower in this financial year and give details.*

You can upload a separate document if that is easier. If you are uploading the document, just write "uploaded" here.

D5. Please tell us about your plans to increase staff levels or membership.*

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E: Tell us more about your work and your plans

Here is where you can tell us about yourself, your organisation and why you want to take part in the programme.

You have the choice to answer the following questions either:

- a) In writing, below
- b) In a voice recording, no more than 1 minute per question*

*If you are sending in a voice recording, you can either upload it below or email it to alex.vanparijs@sse.org.uk (we recommend sending via WeTransfer). Title your email "**Business for Good Growth & Resilience Programme application**" and include your name and contact details.

Please ensure that the questions are covered in whichever format you choose. All formats are weighted equally, and the different options are simply provided to ensure that you are as comfortable and confident as possible with the application process.

Do you wish to complete this section using a voice recording?*

- Yes No

Do you have lived experience/first hand experience of the issue that your organisation is focused on?*

- Yes, I have first hand experience
- Yes, not first-hand, but my partner or a member of my immediate family has experience.
- No
- Prefer not to say

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F: Monitoring

F1. Roughly what proportion of your beneficiaries or members....

...live in West Yorkshire?*

Please select

...are young people? (under 25)*

Please select

...are older? (65 years or above)*

Please select

...are disabled?*

Please select

...are from Black and minoritised communities?*

Please select

...have been refugees or migrants?*

Please select

...are women and girls?*

Please select

...identify as LGBTQIA+?*

Please select

...have experience of homelessness?*

Please select

...are ex-offenders?*

Please select

...have experience of long-term unemployment?*

Please select

...have been disadvantaged economically or educationally?*

Please select

F2. Your leadership: Tell us about the make up of your board or leadership team as a group, if you know. You don't have to identify individuals.

Our organisation is led by people who

... live in West Yorkshire?*

Please select

...are from Black and minoritised communities?*

Please select

...are disabled?*

Please select

...are women and girls?*

Please select

...identify as LGBTQIA+?*

Please select

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G: And finally...

G1. Is there any thing else you would like to tell us?

G2. Uploads

Unincorporated organisations only - Provide a copy of your constitution (we can access this information online if you are registered with Companies House, FCA or Charity Commission)

Choose files or drag here

Provide a copy of your most recent statutory accounts (if available) These should be full accounts including income and expenditure/profit and loss - not abbreviated or fillets accounts

Choose files or drag here

Information about your current financial year (if not answered on form or previously uploaded)

Choose files or drag here

Information about your next financial year (if not answered on form or previously uploaded)

Choose files or drag here

A case study or your social impact report (optional)

Choose files or drag here

Your Safeguarding Policy (if required and not previously uploaded)

Choose files or drag here

If submitting a voice recording(s) for Section E, please upload them here if you have not already uploaded them

Choose files or drag here

Any additional information you want to share

Choose files or drag here

G3. Authorisation: I am authorised to submit this application and accompanying documents on behalf of our organisation.*

Yes

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If you have any problems uploading files here or wish to provide us with anything at a later date, please email **alex.vanparijs@sse.org.uk** using the file naming guidelines outlined above.

Please state your full name and the name of the programme you are applying to in the subject line of the email e.g. 'Jane Smith Business for Good Growth & Resilience Programme additional documentation'

Please click 'Preview' below to review your application in read-only mode - you will need to do this in order to proceed.

If you wish to make any changes, just click 'Previous'.

Once you're ready to submit your application, click 'Apply' in the next page!

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Once you have submitted you will be taken to the Equalities Monitoring form. Please complete this form.