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Shifting London Learning Programme

Sparking Change, Empowering Communities

school for
social
entrepreneurs

Spireva Programme
inspiring hope & change

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Shifting London Start Up Programme 2024 Application Form

The **Shifting London Start Up Programme** will run in partnership with the School for Social Entrepreneurs (SSE) and is funded by the UK government through the UK Shared Prosperity Fund.

We know you may not have everything in place yet. Please try to answer all the questions as fully as possible. If you don't know something, please say this or write "N/A" rather than leaving blank.

Feel free to contact us to ask questions at **shiftinglondon@sse.org.uk**

This form should be completed in the name of the lead applicant, who will be the person who will attend the interview and the programme.

The closing deadline for applications is on 16th October 2023.

Support with completing your application form:

- **Guidance:** Please carefully read the Application Guidance.
- **Questions:** See the questions and draft your responses. This downloadable set of application questions, with guidance provides space for you to plan your answers and share these with others in your organisation. You will then need to copy your answers to this online form.
- **Webinars:** To find out more about the programme, help you understand the criteria and how to apply, you will be able to book onto webinars. We will share information of those events via our website page. If you book and can't attend, we can send you a recording.
- **Helpdesk:** Ask questions and get advice on completing your application at **shiftinglondon@sse.org.uk**
- **One-to-one support:** If you have difficulty filling in forms because of dyslexia, language or disability, or need one-to-one advice about applying, we have a limited number of one-to-one sessions available. Please contact the helpdesk if you need to access these.

Data protection

The School for Social Entrepreneurs ("SSE") is committed to protecting your personal information and acting in line with your rights under data protection laws and will treat all data in accordance with our Data Protection Policy.

To process your application, SSE will collect and use personal information provided by you in this form or separately, or which we otherwise lawfully obtain about you. We may use this information to;

- process your application and manage the selection process for this programme
- conduct due diligence on you and your organisation
- contact you about your application for this programme by phone or email

If your application is successful, we may also use your information for:

- managing your participation in the Programme
- sharing and promoting your story and the story of your community business
- other lawful reasons

We may share your information with our funders and partners. They will also only use your information for the reasons above.

Further details, including how we share your information and your rights relating to our use of your information, can be found under our Data Protection Notice, a copy of which is available here: <https://www.the-sse.org/your-data>

In proceeding with your application you agree to us processing your application in accordance with our data protection policy.

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Application Form

Throughout this form a * indicates a required field.

You can save your application to return to later. Please save the URL link provided when you click save for later.

Important: The form has an auto-refresh after 24 minutes and any unsaved data will be lost. Please press 'save for later' at the bottom of each page regularly to ensure your form saves. Once you have filled in your email address below and pressed 'save for later' you will receive a URL to save.

A: Your details

A1. Name*

A2. What is your preferred name, if different from the above?

A3. What are your preferred pronouns?*

A4. What is the name of your project (or organisation if you have already set one up)?*

A5. What is your role in your organisation?

A6. Email address*

A7. Your mobile phone number (or other phone number if no mobile)*

A8. Your year of birth - We need this for ID check purposes only.*

A9. We want our programme to be as accessible as possible.

If you feel you would require reasonable adjustments prior or in order to participate in an SSE programme due to a disability, caring responsibilities or any other reason, please give details below or contact us by phone or email to discuss further.

A10. Please confirm you will be the lead participant and will commit to attending at least 80% of the learning programme*

Yes No

A11. Please confirm that you are at least the age of 16 and resident and eligible to work in the UK*

Yes No

A12. Have you or anyone else in your organisation previously applied to SSE?*

Yes No

A13. Do you work for or are you connected (financially or by family) to anyone who is employed by or is s board member of SSE, the UK government, the Greater London Authority or City Hall (Mayor of London)?*

Yes No

A14. How did you hear about this programme?*

Please select



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B: Your organisation

B1. Have you already established an organisation, e.g adopted a constitution or registered a company or charity?*

Answering 'no' to this question will prevent some questions from appearing. Do not be alarmed, this is by design. Please fill out the questions presented by the form.

Yes No

Is your project hosted by or part of a larger organisation?*

Yes No

B8. Please confirm that most of your beneficiaries are based in Greater London.*

Yes No

B9. Please provide your organisation or project's details, web and social media accounts

Phone number*

#####

Email address*

Website (if applicable)

Twitter (if applicable)

Instagram (if applicable)

Facebook (if applicable)

B10. Do you plan to work with children, young people or adults in a vulnerable situation? If yes, please attach a copy of your Safeguarding Policy, if you have one.*

Yes No

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C: More about your organisation

C1. Where you work: Please tell us which London boroughs your beneficiaries live in.*

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> All boroughs | <input type="checkbox"/> Ealing | <input type="checkbox"/> Hounslow | <input type="checkbox"/> Richmond upon Thames |
| <input type="checkbox"/> City of London | <input type="checkbox"/> Enfield | <input type="checkbox"/> Islington | <input type="checkbox"/> Southwark |
| <input type="checkbox"/> Barking and Dagenham | <input type="checkbox"/> Greenwich | <input type="checkbox"/> Kensington and Chelsea | <input type="checkbox"/> Sutton |
| <input type="checkbox"/> Barnet | <input type="checkbox"/> Hackney | <input type="checkbox"/> Kingston upon Thames | <input type="checkbox"/> Tower Hamlets |
| <input type="checkbox"/> Bexley | <input type="checkbox"/> Hammersmith and Fulham | <input type="checkbox"/> Lambeth | <input type="checkbox"/> Waltham Forest |
| <input type="checkbox"/> Brent | <input type="checkbox"/> Haringey | <input type="checkbox"/> Lewisham | <input type="checkbox"/> Wandsworth |
| <input type="checkbox"/> Bromley | <input type="checkbox"/> Harrow | <input type="checkbox"/> Merton | <input type="checkbox"/> Westminster |
| <input type="checkbox"/> Camden | <input type="checkbox"/> Havering | <input type="checkbox"/> Newham | |
| <input type="checkbox"/> Croydon | <input type="checkbox"/> Hillingdon | <input type="checkbox"/> Redbridge | |

C2. Which borough of London is your organisation based in?*

Please select

If outside of London, please specify.

C3. What is the main impact area of your organisation or project?*

Please select

C4. What is the secondary impact area of your organisation or project?

Please select

C5. Who are your main beneficiaries?*

Please select

C6. How many people, including yourself, are involved in your organisation as staff, board members or volunteers?

C7. Please indicate whether you are working in any of the following sectors:*

Adult social care

Engineering

Housing

Skilled trades

Food

Green economy

Technology

Circular economies

Low carbon and environmental good sector (LCEGS)

None of these

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D: Your Finances

D1. How much income have you had so far, if any?*

D2. What are your plans for raising income in the next year? For example, selling services, applying for grants. Have you got any money secured already?*

(max 100 words)

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E: Tell us more about your work and your plans

Here is where you can tell us about yourself, your organisation and why you want to take part in the programme.

You have the choice to answer the following questions either:

- In writing, below
- In a voice recording, no more than 1 minute per question*

*If you are sending in a voice recording, you can either upload it below or email it to [INSERT ADMINISTRATOR EMAIL ADDRESS] (we recommend sending via WeTransfer). Title your email "**[Insert programme name] application**" and include your name and contact details.

Please ensure that the questions are covered in whichever format you choose. All formats are weighted equally, and the different options are simply provided to ensure that you are as comfortable and confident as possible with the application process.

Do you wish to complete this section using a voice recording?*

- Yes No

E1. Do you have lived experience of the issue that your organisation or project addresses?*

- Yes, I have first hand experience
- Yes, not first-hand, but my partner or a member of my immediate family has experience.
- No
- Prefer not to say

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F: And finally...

F1. Is there any thing else you would like to tell us?

F2. Uploads

Unincorporated organisations only - Provide a copy of your constitution (we can access this information online if you are registered with Companies House, FCA or Charity Commission)

Choose files or drag here

If submitting a voice recording(s) for Section E, please upload them here if you have not already uploaded them

Choose files or drag here

Any additional information you want to share

Choose files or drag here

F3. Authorisation: I confirm that the board has authorised me to agree provide these details and to submit this application.*

Yes

Please sign this form to confirm the details are correct.

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If you have any problems uploading files here or wish to provide us with anything at a later date, please email **shiftinglondon@sse.org.uk** using the file naming guidelines outlined above.

Please state your full name and the name of the programme you are applying to in the subject line of the email e.g. 'Jane Smith, Shifting London Start Up Programme 2024, additional documentation'

Please click 'Preview' below to review your application in read-only mode - you will need to do this in order to proceed.

If you wish to make any changes, just click 'Previous'.

Once you're ready to submit your application, click 'Apply' in the next page!

