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Lloyds Bank and Bank of Scotland Social Entrepreneurs Programme 2020-2021 Start Up Programme Application Form

The closing deadline for applications is Thursday 30th April at 1pm.

Very important: please read

Please read the application guidance notes before completing the online application form. This document is not an application form. Only online applications will be accepted. We will not be able to accept hand-written or email applications.

We know applications can feel daunting, so this section lists all the questions you'll be asked in the online application and the documents you may need to upload to help you prepare so you know what's coming.

We know you may not have everything in place yet. Please try to answer all the questions as fully as possible. If you don't know something, please say this or write "N/A" rather than leaving blank.

Feel free to contact us on LBSEP2020@sse.org.uk or 0207 089 9120 if you have read the guidance notes but are unsure about suitability for the programme.

All the best,

The SSE Team

Accessibility

If the online application is formatted in a way that is not accessible to you please contact us at LBSEP2020@sse.org.uk or 0207 089 9120

We recognise that discrimination of all sorts infiltrate every part of our society, and we are working hard to counter that wherever we find it. To that end, we actively encourage applications from people of all faiths, races, gender identities, sexual orientations, economic circumstances and backgrounds, as well as those from disabled communities. No educational qualifications are needed to join our programmes.

What about data protection?

The School for Social Entrepreneurs ("SSE") is committed to protecting your personal information and acting in line with your rights under data protections laws and will treat all data in accordance with our Data Protection Policy.

To process your application, SSE will collect and use personal information provided by you in this form or separately, or which we otherwise lawfully obtain about you. We may use this information to;

- process your application and manage the selection process for this programme
- conduct due diligence on you and your organisation
- contact you about your application for this programme by phone or email

If your application is successful, we may also use your information for:

- managing your participation in the Programme
- matching you with a mentor
- sharing and promoting your story and the story of your social enterprise
- other lawful reasons

We may share your information with our funders and partners, including the Lloyds Banking Group, the National Lottery Community Fund, for reporting and impact measurement of the programme. They will also only use your information for the reasons above.

Further details, including how we share your information and your rights relating to our use of your information, can be found under our Data Protection Notice, a copy of which is available here: <https://www.the-sse.org/your-data>

In proceeding with your application you agree to us processing your application in accordance with our data protection policy.

Important: The form has an auto-refresh after 24 minutes and any unsaved data will be lost. Please press 'save for later' at the bottom of each page regularly to ensure your form saves. Once you have filled in your email address below and pressed 'save for later' you will receive a URL (link) to save. You will also receive a copy by email (please check your junk mail if you don't receive it).

We want our programmes to be as accessible as possible.

If you require reasonable adjustments in order to take part in an interview or to participate in the programme due to a disability, caring responsibilities or any other reason, you will be able to provide details in the application form or contact us by phone or email to discuss further.

Section A: Eligibility criteria

You must be able to answer “yes” to the following statements

- I am a resident and eligible to work in the UK.
- If successful in this application, I am committed to developing my project and attending the full programme, which is a commitment of 12-14 days (at least 80% attendance will be required in order for full funding to be released).
- My project has a social or environmental purpose.
- I confirm that this project is in the planning stages but ready to start OR is less than two years old with income of less than £15,000 per year.
- I confirm that any grant funding I receive via the programme will be spent solely on supporting the development of my project in the UK
- My project will reinvest the majority of any surplus into the project, or for a social or environmental purpose.
- If my project winds up or closes, any remaining money or assets will be redistributed for social or environmental purposes - not to individuals.
- If my project is working with children or vulnerable adults, I understand that I will need to provide an up to date criminal records disclosure before a grant is released. Please refer to guidance notes for details on this.

You must be able to answer “no” to these questions

- Are you currently declared bankrupt, or under a Debt Relief Order?
- Are you barred from acting as a company director or charity trustee?
- Do you have an unspent conviction for fraud?

Section B: Your personal details

Name (first)

Name (last)

What is your preferred name, if different from the above?

Please enter your project name, or a brief description of your project

Email

Your home address (street address)

Your home address (street address line 2)

Your home address (city)

Your home address (county)

Your home address (postal / zip code)

Your home address (country)

Your preferred phone number for contact regarding this application

Mobile number (if different from above)

Your date of birth (we need this for ID check purposes only)

Website of your project (if you have one)

Facebook page for your project (if you have one)

Instagram account of your project (if you have one)

Twitter handle of your project (if you have one)

**The programme will be delivered throughout the UK at our SSE network schools.
Please choose your preferred location.**

- London
- East of England (Ipswich)
- Hampshire (Winchester)
- West Midlands (Birmingham)
- North West (Liverpool)
- South West (Cornwall)
- South West (Dartington)
- Yorkshire & North East (York)

Section C: Connections to SSE

Have you or anyone else from your project previously applied to the School for Social Entrepreneurs? Yes/No

Please provide details of the programme(s) attended or applied for.

Are you connected (financially or by family) to anyone who is employed by or is a director of SSE or any of its host organisations, or National Lottery Community Fund or Lloyds Banking Group? If no please write N/A. If 'yes' please give details.

Section D: About your project

Where is, or where will your project be based?

- England
- Scotland
- Wales
- Republic of Ireland
- Northern Ireland
- Channel Islands

What is the main impact area of your project?

- Community cohesion
- Debt and financial inclusion
- Education and learning

- Employment and training
- Environment
- Health and wellbeing
- Housing and homelessness
- Infrastructure support
- Poverty and low incomes
- Tackling crime
- Tackling inequalities
- Other (please give details)

**Who are your main beneficiaries - e.g. young people or children with disabilities?
Choose the main beneficiary group from the list below**

- A geographical community
- Black and minority ethnic (BAME) communities
- Families
- Homeless or vulnerably housed people
- LGBTQ+ people
- Migrants, refugees or asylum seekers
- Older people
- Other social enterprises or charities
- People experiencing mental health problems
- People facing poverty/financially excluded
- People with disabilities or a long term illness
- People with drug, alcohol or other addictions
- Prisoners or people with convictions
- Women and girls
- Young people
- Other (please give details)

Will your project be working with 18 year olds or vulnerable adults? Yes/No/Don't Know

Project Summary

Tell us about your idea or project. (Up to 100 words)

What is the need for your idea or project? Why it is important for your project to happen? (Up to 250 words)

What have you done so far? (up to 300 words) *For example - Have you spoken to anyone about your idea? Have you talked to people that your project is seeking to help? Have you run a pilot or researched who else is running similar projects? Is there anyone else involved? What activities have you run?*

What is the positive change your project is seeking to achieve? Who will the changes affect the most? (up to 250 words)

Where will your project be based, e.g. which town, region, local area? 15 words

Section E: About you

Do you feel you have personal experience of the social issue or cause you are trying to address? Yes/No

Why are you the right person to do this project and why now? Do you have direct experience of the issues? What skills and experience will you bring? (up to 300 words)

What do you hope to get out of the Lloyds Bank Social Entrepreneurs Start Up Programme? (up to 200 words)

Is there anything else you wish to add? (up to 20 words)

Section F: Your project or organisation structure. *Please note your project or organisation does not have to have a legal structure to apply for this programme, but if you have, please tell us about it*

Is your project hosted by a larger organisation? If no please write N/A. If yes, please give details

Have you already set up as an organisation? *This refers to your specific project, not a larger organisation that might be hosting your project*

If you have set up as an organisation, what is its current legal structure? For example: Charity, Community Interest Company, Company Limited by Shares, Unincorporated Association, etc.

If Other please explain

When did you first register your organisation?

Please upload or email us your governing document (for example, your constitution or articles) when you submit your application.

Section G: Your project's finances

You don't need to have had any income for your project yet. But if you have, please tell us about it.

What was your project's annual turnover in the last year, if any?

What income, if any, have you had in the last two years (including grants or other funding, trading, sponsorship, loans)? *You can still apply if you have not had income to date. If none please state zero*

Do you have any annual accounts for the last year?

If 'Yes', please upload them at the end of this application. If you don't have these, you are still eligible to apply.

What are your plans to make your project financially sustainable in the next few years? For example, will you sell products or services, will you apply for grants, seek donations or other? max 100 words

Please upload your governing document if you have one. Please name the file in the format "Projectname GoverningDoc" e.g. "FreshStart GoverningDoc"

If you wish to provide any additional documentation, please upload it here. Please name the file in the format "FirstnameSurnameFilename"; or "ProjectnameFilename"; e.g. HelenBrookerAccounts

If you have any problems uploading documents here or wish to provide us with anything at a later date, please email LBSEP2020@sse.org.uk using the file naming guidelines outlined above.

Please state your full name and the name of the programme you are applying to in the subject line of the email e.g. 'Jane Smith Trade Up programme additional documentation'

Where did you hear about this programme? Please select one.

- SSE - event or in person
- SSE - newsletter or email
- SSE - social media
- SSE - website or blog
- Lloyds Bank or Bank of Scotland Communications
- Lloyds Bank Foundation for Channel Islands
- Halifax Foundation for Northern Ireland
- From another organisation
- Someone I know has done the programme
- Word of mouth
- Other social media
- Media - print
- Media - radio
- Media TV
- My local MP

- Flyer
- Other (please specify)

Please click 'Preview submission' below to review your application in read-only mode.

If you wish to make any changes, just click 'Go Back'.

Once you're ready to submit your application, click 'Submit'! A copy of your application will be sent to the email address you provided in this application.